Employer Support Confirmation

PGCert / PGDip / MSc Leading Clinical Research Delivery (Online)

This form must be completed and signed by the applicant's line manager (or an equivalent) and submitted as part of the programme application. It confirms the organisation is aware of the applicant's planned study and will support reasonable flexibility while the applicant remains in post.

Section A: **Applicant details** (completed by applicant)

Full name	
Current job title	
Programme route (tick one)	PGCert (1-Year) ☐ PGDip (2-Year) ☐ MSc (2-Year) ☐ MSc (3-Year) ☐
Proposed start date (month/year)	

Section B: Line manager details (completed by employer)

Organisation name	
Organisation address	
Line manager full name	
Line manager job title	
Telephone	
Email	

Section C: Employer support statements (tick both)

☒ I confirm I am the applicant's line manager (or delegated approver) and I support their application to undertake this programme alongside employment.

☐ I understand the programme is delivered part-time while the applicant remains in role. A typical study commitment is around 15 hours per week on average, with variation across the year. Where operationally feasible, I confirm I will enable reasonable flexibility, including some study time during working hours where feasible, so the applicant can meet teaching, assessment and research practice experience requirements.

Section D: Research Practice Experience supervision / mentoring arrangements during study (tick one)

The programme includes Research Practice Experience modules in which students develop and evidence practice-based capabilities in clinical research delivery. The supervisor role is not traditional clinical supervision. It is a research delivery supervision and mentoring role, supporting the student to identify suitable research practice opportunities, reflect on their development, and discuss progress towards the relevant Capabilities in Practice.

For the first Research Practice Experience module, students will have time during Term 1 to familiarise themselves with the module, identify an appropriate supervisor and complete the supervisor agreement before the main research practice experiences are developed across Terms 2 and 3.

A suitable supervisor would normally be an experienced leader in clinical research delivery, such as a Principal Investigator, Co-Investigator, Senior Research Delivery Manager, Research Governance Manager, Clinical Research Facility Manager, or an equivalent senior colleague. They should have access to, or good knowledge of, a number of active clinical research projects, and be able to discuss the student's progress towards the relevant Capabilities in Practice. Mentoring skills are desirable.

For the first Research Practice Experience module, the relevant Capabilities in Practice are:

CiP1: To develop an in-depth understanding of the clinical research ecosystem.
CiP2: To manage the steps involved in data collection within a networked clinical research study.

Please tick one:

☐ **Option 1: Suitable supervisor already identified**
Our organisation has identified, or expects to identify, a suitably experienced colleague to support the applicant during the Research Practice Experience module. We will also facilitate access to relevant research learning opportunities, where feasible, through local studies, services, teams or projects.

☐ **Option 2: Supervisor not yet identified, but workplace support agreed**
Our organisation has not yet identified a named supervisor, but we agree to support the applicant to identify a suitable supervisor during Term 1. This may be someone within the organisation or, where appropriate, someone linked to local research infrastructure. If needed, the programme team can advise: PG-LCRDinfo@exeter.ac.uk.

Section E: Declaration and signature

Line manager signature:	
Name (print):	
Date:	